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#### KOCHENOUR, EARNEST, SMYSER & BURG

Certified Public Accounts 710 South George Street York, PA 17401

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Supervisors Shrewsbury Township Glen Rock, Pennsylvania

We have audited the accompanying financial statements of the governmental activities of Shrewsbury Township, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Basis of Accounting**

As described in Note 1, the Township's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when obligations are incurred. Accordingly, the accompanying financial statements are not intended to present fairly, the financial position and results of operations in conformity with generally accepted accounting principles.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Shrewsbury Township as of and for the year ending December 31, 2019, and the respective changes in financial position in accordance with the cash basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Shrewsbury Township. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Kochenour, Earnest, Smyser, & Burg

Certified Public Accountants

York, Pennsylvania February 15, 2020

## SHREWSBURY TOWNSHIP GOVERNMENT- ENTITY WIDE PRESENTATION STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES - CASH BASIS DECEMBER 31, 2019

|                                                                                                                                                          | Governmental<br>Funds                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| ASSETS                                                                                                                                                   |                                                              |
| Cash and Temporary Investments (Note 2) Due From Other Funds Other Current Assets TOTAL ASSETS                                                           | \$ 4,207,180<br>27,957<br>0<br>\$ 4,235,137                  |
| LIABILITIES Other Current Liabilities Payroll Taxes Payable Due To Other Funds Long-Term Liabilities Current Portion of Long-Term Debt TOTAL LIABILITIES | \$ 72,518<br>1,504<br>27,957<br>321,390<br>41,376<br>464,745 |
| FUND BALANCES Unreserved Fund Balances                                                                                                                   | 3,770,392                                                    |
| TOTAL LIABILITIES AND FUND BALANCES                                                                                                                      | \$ <u>4,235,137</u>                                          |

## SHREWSBURY TOWNSHIP GOVERNMENT - ENTITY WIDE PRESENTATION STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS DECEMBER 31, 2019

|                                           |            |                         |                |               |                  | Net ( | Expenditures) Revenue and Changes in |
|-------------------------------------------|------------|-------------------------|----------------|---------------|------------------|-------|--------------------------------------|
|                                           |            | Program Revenues        |                |               |                  |       | Fund Balance                         |
|                                           |            |                         |                |               | Operating        |       |                                      |
|                                           |            | Cha                     | arges for      |               | rants and        |       | Governmental                         |
| Functions/Programs                        | Expenses   |                         | ervices        | Contributions |                  |       | Activities                           |
| Governmental Activities:                  |            |                         |                |               |                  |       |                                      |
| General Government                        | \$ 498,196 | \$                      | 85,941         | \$            | 128,397          | \$    | (283,858)                            |
| Public Safety                             | 389,634    |                         | 76,942         |               |                  |       | (312,692)                            |
| Health and Welfare                        | 5,239      |                         |                |               |                  |       | (5,239)                              |
| Sanitation                                |            |                         | 147,630        |               |                  |       | 147,630                              |
| Highways                                  | 1,106,411  |                         | 2,469          |               | 394,812          |       | (709,130)                            |
| Other Public Works Enterprises            |            |                         |                |               |                  |       | -                                    |
| Culture - Recreation                      | 36,053     |                         | 42,500         |               |                  |       | 6,447                                |
| Community Development                     |            |                         |                |               |                  |       | -                                    |
| Debt Service                              | 10,089     |                         |                |               |                  |       | (10,089)                             |
| Payroll Taxes and Other Employee Benefits | 274,172    |                         |                |               |                  |       | (274,172)                            |
| Miscellaneous                             | 20,351     |                         |                |               |                  |       | (20,351)                             |
| Interfund Transfers                       | 1,160      |                         |                |               |                  |       | (1,160)                              |
| Total Governmental Activities:            | 2,341,305  |                         | 355,482        |               | 523,209          |       | (1,462,614)                          |
|                                           |            |                         |                |               |                  |       |                                      |
|                                           |            |                         |                |               |                  |       |                                      |
|                                           |            |                         | al Revenues:   |               |                  |       |                                      |
|                                           |            |                         |                |               | eneral Purposes  |       | 272,799                              |
|                                           |            |                         |                |               | neral Purposes   |       | 1,018,108                            |
|                                           |            | Other                   | Taxes Levied   | for Gene      | eral Purposes    |       | 319,065                              |
|                                           |            | Invest                  | ment Earnings  | 3             | •                |       | 80,227                               |
|                                           |            | Proce                   | eds of Genera  | I Fixed A     | sset Disposition |       | 5,500                                |
|                                           |            | Interfu                 | and Transfers  |               |                  |       | 1,160                                |
|                                           |            | Misce                   | llaneous       |               |                  |       | 23,018                               |
|                                           |            | Т                       | otal General F | Revenues      | 5                |       | 1,719,877                            |
|                                           |            | Change in Fund Balances |                |               |                  |       | 257,263                              |
|                                           |            | Fund                    | Balances - Be  | ginning       |                  |       | 3,513,129                            |
|                                           |            | Fund                    | Balances - En  | ding          |                  | \$    | 3,770,392                            |
|                                           |            |                         |                |               |                  |       |                                      |

# SHREWSBURY TOWNSHIP FUND FINANCIAL STATEMENT PRESENTATION COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES ALL FUND TYPES - CASH BASIS DECEMBER 31, 2019

|                                     | Gover           | nmental Fund 1              | Гуреѕ                              |      | Fiduciary<br>Fund Type           |                       |
|-------------------------------------|-----------------|-----------------------------|------------------------------------|------|----------------------------------|-----------------------|
|                                     | General<br>Fund | Special<br>Revenue<br>Funds | Special Capital<br>Revenue Project |      | Volunteer<br>Fire relief<br>Fund | Totals<br>(Memo Only) |
| <u>ASSETS</u>                       |                 |                             |                                    |      |                                  |                       |
| Cash                                | \$3,128,822     | \$ 720,207                  | \$ 358,151                         | \$ 0 | \$ 0                             | \$ 4,207,180          |
| Due From Other Funds                | 25,000          | 2,957                       |                                    |      |                                  | 27,957                |
| Other Current Assets                |                 |                             |                                    |      | ,                                | 0                     |
| TOTAL ASSETS                        | 3,153,822       | 723,164                     | 358,151                            | 0    | 0                                | 4,235,137             |
| LIABILITIES                         |                 |                             |                                    |      |                                  |                       |
| Other Current Liabilities           | 72,518          |                             |                                    |      |                                  | 72,518                |
| Payroll Taxes Payable               | 1,504           |                             |                                    |      |                                  | 1,504                 |
| Due To Other Funds                  | 2,957           |                             | 25,000                             |      |                                  | 27,957                |
| Long-Term Liabilities               |                 |                             | 321,390                            |      |                                  | 321,390               |
| Current Portion of Long-Term Debt   |                 |                             | 41,376                             |      |                                  | 41,376                |
| TOTAL LIABILITIES                   | 76,979          | 0                           | 387,766                            | 0    | 0                                | 464,745               |
| FUND BALANCES                       |                 |                             |                                    |      |                                  |                       |
| Unreserved Fund Balances            | 3,076,843       | 723,164                     | (29,615)                           | 0    | 0                                | 3,770,392             |
| TOTAL FUND BALANCES                 | 3,076,843       | 723,164                     | (29,615)                           | 0    | 0                                | 3,770,392             |
| TOTAL LIABILITIES AND FUND BALANCES | \$3,153,822     | \$ 723,164                  | \$ 358,151                         | \$ 0 | <u>\$ 0</u>                      | \$ 4,235,137          |

#### SHREWSBURY TOWNSHIP

#### FUND FINANCIAL STATEMENT PRESENTATION

#### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN

#### FUND BALANCES - ALL FUND TYPES - CASH BASIS

YEAR ENDED DECEMBER 31, 2019

|                                           | Gover       |            |             |          |                         |
|-------------------------------------------|-------------|------------|-------------|----------|-------------------------|
|                                           |             | Special    | Capital     | Debt     |                         |
|                                           | General     | Revenue    | Project     | Service  | Totals                  |
|                                           | Fund        | Funds      | Funds       | Funds    | (Memo Only)             |
| REVENUES .                                |             |            |             |          |                         |
| Taxes                                     | \$1,380,800 | \$ 229,172 | \$          | \$       | \$ 1,609,972            |
| Licenses and Permits                      | 66,253      |            |             |          | 66,253                  |
| Fines and Forfeits                        | 21,544      |            |             |          | 21,544                  |
| Interest and Rents                        | 56,914      | 16,386     | 6,927       |          | 80,227                  |
| Intergovernmental Revenues                | 128,397     | 394,812    |             |          | 523,209                 |
| Charges for Services                      | 226,487     | 2,303      | 60,439      |          | 289,229                 |
| Miscellaneous Revenues                    | 1,474       |            | •           |          | 1,474                   |
| Refunds of Prior Year Expenditures        |             |            |             |          | -                       |
| Sale of General Fixed Assets              | 5,500       |            |             |          | 5,500                   |
| Interfund Transfers                       | •           | 1,160      |             |          | 1,160                   |
| TOTAL REVENUES                            | 1,887,369   | 643,833    | 67,366      | 0        | 2,598,568               |
|                                           |             |            | -           |          |                         |
| EXPENDITURES                              |             |            |             |          |                         |
| General Government                        | 485,352     | 12,844     |             |          | 498,196                 |
| Public Safety                             | 173,875     | 215,759    |             |          | 389,634                 |
| Health & Human Services                   | 5,239       |            |             |          | 5,239                   |
| Public Works - Sanitation                 | 0,200       |            |             |          | -                       |
| Public Works - Highways                   | 846,989     | 259,422    |             |          | 1,106,411               |
| Other Public Works Enterprises            | 0.0,000     |            |             |          | -,                      |
| Culture and Recreation                    | 36,053      |            |             |          | 36,053                  |
| Community Development                     | 00,000      |            |             |          | -                       |
| Debt Services                             |             |            | 10,089      |          | 10.089                  |
| Payroll Taxes and Other Employee Benefits | 274,172     |            |             |          | 274,172                 |
| Insurance                                 | ,           |            |             |          | ,                       |
| Miscellaneous Expenditures                | 3,209       |            |             |          | 3,209                   |
| Refund of Prior Year Revenues             | -,          |            | 17,142      |          | 17,142                  |
| Interfund Transfers                       | 1,160       |            | ,           |          | 1,160                   |
| TOTAL EXPENDITURES                        | 1,826,049   | 488,025    | 27,231      | 0        | 2,341,305               |
|                                           | 1,020,010   |            |             |          | 2,011,000               |
| EXCESS OF REVENUES OVER                   |             |            |             |          |                         |
| (UNDER) EXPENDITURES                      | 61,320      | 155,808    | 40,135      | 0        | 257,263                 |
| 12:12                                     | 5.,020      | .55,566    | .5, .50     | · ·      | 23.,200                 |
| FUND BALANCES - BEGINNING OF YEAR         | 3,015,523   | 567,356    | (69,750)    | 0        | 3,513,129               |
|                                           |             |            | (30,7.03)   |          |                         |
| FUND BALANCES - END OF YEAR               | \$3,076,843 | \$ 723,164 | \$ (29,615) | \$ -     | \$ 3,770,392            |
| I OHD DALAHOLD - LHD OF ILAK              | \$3,070,043 | Ψ 120,104  | Ψ (23,013)  | <u> </u> | <del>\$ 0,770,002</del> |

#### SHREWSBURY TOWNSHIP

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN

#### FUND BALANCES - BUDGET AND ACTUAL -

#### GENERAL AND SPECIAL REVENUE FUNDS - CASH BASIS YEAR ENDED DECEMBER 31, 2019

|                                                                               | General Fund |              |                           | Spec        | ial Revenue F | unds                      | Capital Project Fund |              |                           |  |
|-------------------------------------------------------------------------------|--------------|--------------|---------------------------|-------------|---------------|---------------------------|----------------------|--------------|---------------------------|--|
|                                                                               | Budget       | Actual       | Over<br>(Under)<br>Budget | Budget      | Actual        | Over<br>(Under)<br>Budget | Budget               | Actual       | Over<br>(Under)<br>Budget |  |
| <u>REVENUES</u>                                                               |              |              |                           |             |               |                           |                      | _            |                           |  |
| Taxes                                                                         | \$1,333,700  | \$1,380,800  | \$ 47,100                 | \$ 333,505  | \$ 229,172    | \$ (104,333)              | \$ -                 | \$ -         | \$ -                      |  |
| Licenses and Permits                                                          | 56,890       | 66,253       | 9,363                     | -           | -             | -                         | -                    |              | -                         |  |
| Fines and Forfeits                                                            | 16,000       | 21,544       | 5,544                     | -           | -             | -                         | -                    |              |                           |  |
| Interest                                                                      | 27,500       | 56,914       | 29,414                    | 7,040       | 16,386        | 9,346                     | 4,500                | 6,927        | 2,427                     |  |
| Intergovernmental Revenues                                                    | 84,125       | 128,397      | 44,272                    | 383,632     | 394,812       | 11,180                    | •                    | <del>-</del> |                           |  |
| Charges for Services                                                          | 188,820      | 226,487      | 37,667                    | 2,298       | 2,303         | 5                         | 41,485               | 60,439       | 18,954                    |  |
| Miscellaneous Revenues                                                        | 16,000       | 1,474        | (14,526)                  | -           |               | -                         | -                    | -            | -                         |  |
| Refunds of Prior Year Expenditures                                            | -            | -            | -                         | -           | -             | -                         | -                    | -            | -                         |  |
| Sale of Fixed Assets                                                          | -            | 5,500        | 5,500                     | -           | -             | -                         | -                    | -            | -                         |  |
| Interfund Transfers                                                           | <u>-</u> _   |              |                           | 1,160       | 1,160         |                           |                      |              | · -                       |  |
| TOTAL REVENUES                                                                | 1,723,035    | 1,887,369    | 164,334                   | 727,635     | 643,833       | (83,802)                  | 45,985               | 67,366       | 21,381                    |  |
| XPENDITURES                                                                   |              |              |                           |             |               |                           |                      |              |                           |  |
| General Government                                                            | 559,540      | 485,352      | (74,188)                  | 13,095      | 12,844        | (251)                     |                      | -            | -                         |  |
| Public Safety                                                                 | 174,459      | 173,875      | (584)                     | 218,395     | 215,759       | (2,636)                   | -                    | -            | -                         |  |
| Health & Welfare                                                              | · -          | 5,239        | 5,239                     | -           | -             | -                         | -                    | -            | -                         |  |
| Public Works - Sanitation                                                     | -            | -            | , <u>-</u>                | _           | -             | -                         | -                    | _            | -                         |  |
| Public Works - Highways                                                       | 764,850      | 846,989      | 82,139                    | 645,840     | 259,422       | (386,418)                 | -                    | -            |                           |  |
| Other Public Works Enterprises                                                | -            | -            | -                         | -           |               |                           | -                    |              | -                         |  |
| Culture and Recreation                                                        | 136,450      | 36,053       | (100,397)                 | -           |               | -                         | 50,000               | _            | (50,000)                  |  |
| Community Development                                                         | -            |              | -                         | -           | _             | -                         | -                    | -            | -                         |  |
| Debt Services                                                                 |              | -            | -                         | _           | -             | -                         | 50,375               | 10,089       | (40,286)                  |  |
| Payroll Taxes and Other Employee Benefits                                     | 237,665      | 274,172      | 36,507                    | _           | -             | -                         | -                    | -            | -                         |  |
| Insurance                                                                     |              |              | -                         | -           | _             | _                         | -                    |              | _                         |  |
| Miscellaneous Expenditures                                                    | _            | 3,209        | 3,209                     | _           | _             |                           | -                    | -            | _                         |  |
| Refund of Prior Year Revenues                                                 |              | 0,200        | -                         | _           | _             | _                         | -                    | 17,142       | 17,142                    |  |
| Interfund Transfers                                                           | 1,160        | 1,160        | _                         | _           | -             | -                         | _                    | -            | -                         |  |
| TOTAL EXPENDITURES                                                            | 1,874,124    | 1,826,049    | (48,075)                  | 877,330     | 488,025       | (389,305)                 | 100,375              | 27,231       | (73,144)                  |  |
| XCESS OF REVENUES OVER (UNDER) EXPENDITURES                                   | \$ (151,089) | 61,320       | \$ 212,409                | \$(149,695) | 155,808       | \$ 305,503                | \$ (54,390)          | 40,135       | \$ 94,525                 |  |
| UND BALANCES - BEGINNING OF YEAR                                              |              | 3,015,523    |                           |             | 567,356       | -                         |                      | (69,750)     | -                         |  |
| UND BALANCES - END OF YEAR ee accompanying notes to the financial statements. |              | \$ 3,076,843 | :                         |             | \$ 723,164    | =                         |                      | \$ (29,615)  | =                         |  |

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### PRINCIPLES DETERMINING SCOPE OF REPORTING ENTITY

The financial statements of Shrewsbury Township consist of all the funds of Shrewsbury Township. The financial report includes the accounts of all the Township's operations and includes all the entities which are considered controlled by or dependent on the Township. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board.

#### GOVERNMENT-ENTITY WIDE FINANCIAL STATEMENTS

The Statement of Assets, Liabilities and Fund Balances and the Statement of Revenues, Expenditures, and Changes in Fund Balance display financial information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, charges for services and other revenues. The various governmental funds listed below are all combined together for the Government-Entity Wide financial statement presentation. We have added these two financial statements due to recent accounting changes.

#### **FUND FINANCIAL STATEMENTS**

The accounts of the Township are organized on the basis of funds and accounting groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The Combined Statement of Assets, Liabilities and Fund Balances and the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Funds are the respective fund financial statements.

#### **GOVERNMENT FUNDS PRESENTED IN THE FINANCIAL STATEMENTS**

GENERAL FUND: The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS: The Special Revenue Funds account for revenues derived from specific taxes or other earmarked revenue sources. The State Liquid Fuels Highway Aid Fund and the Street Light Fund are special revenue funds used to account for revenue from the Commonwealth of Pennsylvania for the maintenance and construction of highways and streets. The Fire Tax Fund was created to account for tax revenue collected for and distributed to the three fire companies that serve the township. The Fire Hydrant Tax Fund was created for the fire hydrant and water use of the 811 properties that are within 780 feet of a fire hydrant.

CAPITAL PROJECT FUND: Capital Project Funds are used to account for future capital expenditures. The Capital Reserve Fund for recreation fees is a Capital Project Fund. It's purpose is to accumulate fees paid by developers for the construction of a recreation complex. The Seitzland Pine St. Sewer Fund was created to account for the revenue collected and the debt service paid for the project.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

DEBT SERVICE FUND: Debt Service Funds are used to account for funds generated for future payments of debt obligations of the Township. The EDU Fund is a Debt Service Fund. It's purpose is to accumulate fees paid by developers for each Sewer EDU of capacity that they purchase. These funds are accumulated for the future payment of Sewer Debt Obligations for the Township.

#### FIDUCIARY FUND TYPE

AGENCY FUND: This fund is used to account for assets held by the Township as an agent for other funds and/or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of the results of operations. The Volunteer Fire Relief Fund is an agency funds.

#### BASIS OF ACCOUNTING

Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for on the basis of cash receipts and expenditures; consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the liability is incurred.

#### **BUDGETS**

In accordance with the laws of the Commonwealth, the budget was adopted December 5, 2018 and a certification filed with the Secretary of Community Affairs for the Commonwealth of Pennsylvania, as of that date.

All unused Budget Appropriations lapse at year-end.

#### **GENERAL FIXED ASSETS**

Acquisitions of property and equipment are not recorded in a general fixed assets group of accounts, but are included as expenditures in the year of acquisition. Therefore, no depreciation expense is recorded.

#### **REAL ESTATE TAXES**

The real estate tax rate for the year 2019 was .074 mills. A two percent (2%) discount allowed if paid within two months after the date of the tax notice. Four months after the date of the tax notice, a penalty of ten percent (10%) is charged. Delinquent taxes are returned to the County for collection no later than January 15th of the year following the year of levy.

Real estate taxes are included in revenue during the year of collection. The Real estate tax rate was approved by the Township Supervisors December 5, 2018.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **TOTAL MEMO ONLY COLUMNS**

The memo only totals are presented only for informational purposes and the totals do not present consolidated financial information.

#### NOTE 2 - CASH AND TEMPORARY INVESTMENTS

Cash and Temporary Investments consist of the following as of December 31:

| GENERAL FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | Book      | Bank         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------|--------------|
| Cash Reserve - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$   | 2,890,853 | \$ 2,890,853 |
| Checking - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 237,869   | 249,755      |
| Developer Escrow - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | -         | -            |
| Petty Cash                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 100       | _            |
| Pennsylvania Local Government Investment Trust - PLGIT Class                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | _         | -            |
| ,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 3,128,822 | 3,140,608    |
| HIGHWAY AID FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      | , ,       | , ,          |
| Checking - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 693,191   | 693,191      |
| oncoming the production of the |      |           | 000,.07      |
| SPECIAL FIRE TAX FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |           |              |
| Fire Tax Fund - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | 2,735     | 2,735        |
| The fact and Temples Barns                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 2,,00     | 2,.00        |
| FIRE HYDRANT TAX FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |           |              |
| Fire Hydrant Tax Fund - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      | 20,297    | 19,137       |
| The Hydrant Tax Fana - Feoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 20,201    | 10,107       |
| STREET LIGHT FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |           |              |
| Checking - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 3,984     | 3,984        |
| Checking - Feoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 3,304     | 3,904        |
| CARITAL DECERVE DECREATION FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |           |              |
| CAPITAL RESERVE – RECREATION FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 004040    | 201010       |
| Savings - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | 294,940   | 294,940      |
| ·                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |           |              |
| SEITZLAND SEWER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |           |              |
| Savings - Peoples Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | 63,211    | 80,353       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |           |              |
| TOTAL CASH AND TEMPORARY INVESTMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 4 | 4,207,180 | \$ 4,234,948 |

As of December 31, 2019 the carrying amount of deposits was \$4,207,180 and the bank balance was \$4,234,948. All deposits are fully insured by FDIC, FSLIC or collateralized in accordance with Act 72.

#### NOTE 2 - CASH AND TEMPORARY INVESTMENTS (CONTINUED)

#### **Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of December 31, 2019, \$3,984,948 of the Township's bank balance of \$4,234,948 was exposed to custodial credit risk as:

| Uninsured and Uncollateralized Collateralized with securities held by the pledging financial institution Uninsured and collateral held by the pledging bank's trust department not in the Township's name | \$<br>3,984,948<br>-                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
|                                                                                                                                                                                                           | \$<br>3,984,948                                                      |
| Reconciliation to Financial Statements:                                                                                                                                                                   |                                                                      |
| Collateralized with securities held by the pledging financial institution Plus: Insured Amount Less: Outstanding Checks Plus: Deposits in Transit Carrying Amount - Bank Balances Plus: Petty Cash        | \$<br>3,984,948<br>250,000<br>(46,540)<br>18,672<br>4,207,080<br>100 |
| Total Cash per Financial Statements                                                                                                                                                                       | \$<br>4,207,180                                                      |
| Cash Summary per Respective Funds:                                                                                                                                                                        |                                                                      |
| Statement of Net Assets - Cash - Governmental Funds                                                                                                                                                       | \$<br>4,207,180                                                      |
| Total Cash per Financial Statements                                                                                                                                                                       | \$<br>4,207,180                                                      |

#### NOTE 3 - SHREWSBURY TOWNSHIP G.O. NOTE, SERIES OF 2011

The Township issued General Obligation Note, Series of 2011 for \$625,000 to finance the Township's share of the treatment plant upgrade and for installation of public sewers in the Township, and to pay the costs of the bonds.

| Year<br>2020<br>2021<br>2022<br>2023 | \$ 41,261<br>42,407<br>43,585<br>44,796 | Year<br>2024<br>2025<br>2026<br>2027 | \$<br>46,041<br>47,320<br>48,635<br>48,721 |
|--------------------------------------|-----------------------------------------|--------------------------------------|--------------------------------------------|
| •                                    |                                         |                                      |                                            |
|                                      | TOTAL                                   |                                      | \$<br>362,766                              |

#### **NOTE 4 - PENSION PLANS**

Shrewsbury Township's Non-Uniform Pension Plan is a single-employer defined benefit pension plan controlled by the Township. Shrewsbury Township is responsible for the management of plan assets and has delegated the authority to manage plan assets to the Principal Life Insurance Company.

On December 18, 1984, the Governor signed into law Act 205 - The Municipal Pension Plan Funding Standard and Recovery Act. The Act allows municipalities to use the casualty premium taxes received from the Commonwealth to help defray the pension plan costs of non-uniformed employees. During 2019, the Township received a \$26,098 state allotment, which was deposited into the Non-Uniform Employees' Pension Plan along with the Township contribution of \$0 to equal the minimum municipal contribution of \$26,098. The most recent actuarial valuations of the plan is January 1, 2017. The Entry Age Normal Cost Method is the actuarial cost method utilized to determine the annual minimum municipal contribution obligation for the plan as specified in Act 205.

The following is a summary of the employee eligibility requirements and benefits under the Township's Non-Uniform Employees' Pension Plan.

#### Non-Uniformed

| 1. Covered Employees                                                                                                                                              | All non-uniformed employees join the plan                                                                                                                                                          |  |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
| 2. Eligibility for Normal Retirement                                                                                                                              | Attainment of age 62 with 10 years of vesting service.                                                                                                                                             |  |  |  |  |  |
| 3. Monthly Pension Benefit                                                                                                                                        | <ul><li>1.00% of average compensation times accrual service.</li><li>(average compensation is the monthly average based on the highest 60 consecutive months out of the last 120 months)</li></ul> |  |  |  |  |  |
| 4. Required Employee Contributions                                                                                                                                | Participants are not required to contribute to the plan.                                                                                                                                           |  |  |  |  |  |
| <ol> <li>Standardized measure of<br/>Unfunded Pension Benefit Obligation<br/>(actuarial present value) as of Dec. 31,<br/>2018 (most recent available)</li> </ol> |                                                                                                                                                                                                    |  |  |  |  |  |
| Actuarial accrued Liability Actuarial Value of Plan Assets                                                                                                        | \$ 803,705<br>762,874                                                                                                                                                                              |  |  |  |  |  |
| Unfunded actuarial accrued liability                                                                                                                              | \$ 40,831                                                                                                                                                                                          |  |  |  |  |  |

A negative unfunded actuarial accrued liability means that the actuarial value of assets exceeds the actuarial accrued liability by the specified amount.

#### NOTE 4 - PENSION PLANS (CONTINUED)

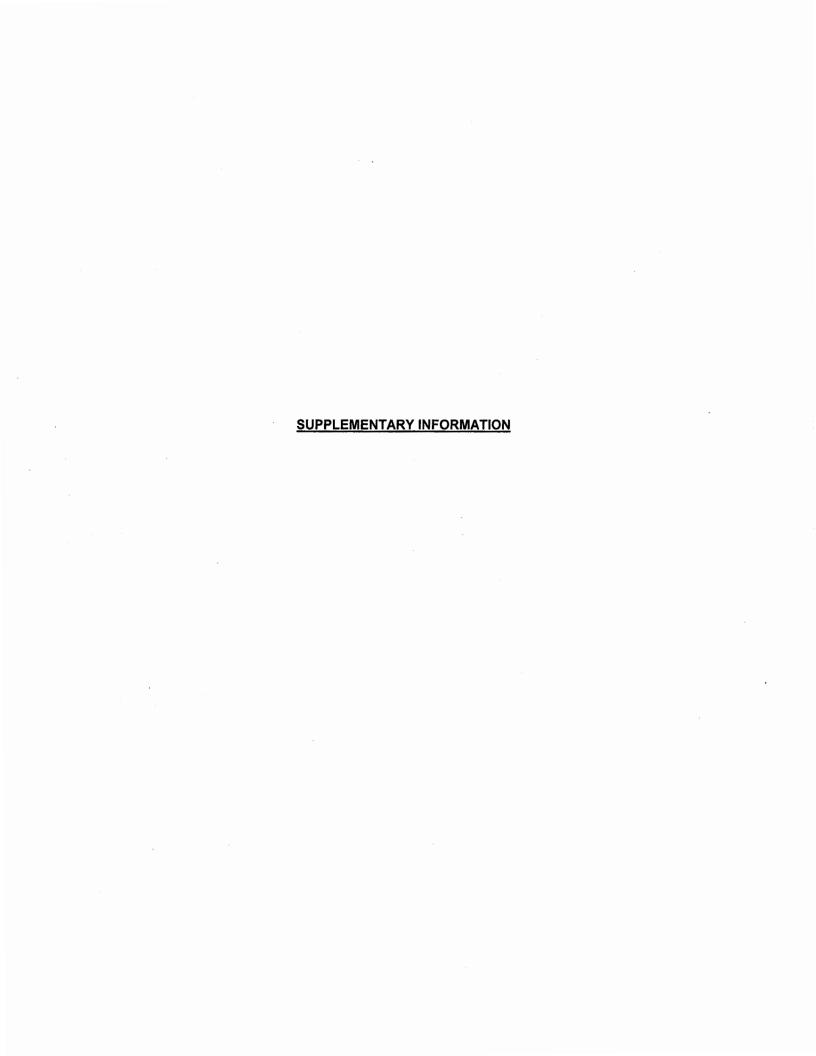
| Normal Cost Annual Employee Compensation                      | \$ 30,095<br>426,120 |
|---------------------------------------------------------------|----------------------|
| Total normal cost as a percentage of compensation             | 7.06%                |
| As of January 1, 2017, the pension plants membership consists | d of:                |
| As of January 1, 2017, the pension plan's membership consiste | d OI.                |
| Active participants                                           | 9                    |
| Inactive Participants                                         | 1                    |
| Total participants                                            | 10                   |

#### **NOTE 5 - CONTINGENCIES**

The Township is subject to various claims and legal proceedings covering matters that arise in the ordinary course of its municipal activities. Each of these matters is subject to uncertainties, and some of these matters may be resolved unfavorably to the municipality. Management believes that any liability that may ultimately result from the resolution of these matters would not have a material adverse effect on the financial position of the municipality.

#### **NOTE 6 - SUBSEQUENT EVENTS**

Management of the Township has evaluated subsequent events through the date of the audit report. No subsequent events were noted.



## SHREWSBURY TOWNSHIP COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES SPECIAL REVENUE FUNDS - CASH BASIS DECEMBER 31, 2019

| •                                   | State<br>Highway<br>Aid Fund |                         | Street Light<br>Fund |                     | Fire Tax<br>Fund |                         | Fire Hydrant<br>Tax Fund |                       | Total<br>Special Revenue<br>Funds |                             |
|-------------------------------------|------------------------------|-------------------------|----------------------|---------------------|------------------|-------------------------|--------------------------|-----------------------|-----------------------------------|-----------------------------|
| ASSETS Cash Due From TOTAL ASSETS   | \$                           | 693,191<br>0<br>693,191 | \$                   | 3,984<br>0<br>3,984 | \$               | 2,735<br>2,957<br>5,692 | \$                       | 20,297<br>0<br>20,297 | \$                                | 720,207<br>2,957<br>723,164 |
| LIABILITIES                         | \$                           | 0                       | \$                   | 0                   | \$               | 0                       | \$                       | 0                     | \$                                | 0                           |
| FUND BALANCES                       |                              |                         |                      |                     |                  |                         |                          |                       |                                   |                             |
| Unreserved Fund Balances            |                              | 693,191                 |                      | 3,984               |                  | 5,692                   |                          | 20,297                |                                   | 723,164                     |
| TOTAL LIABILITIES AND FUND BALANCES | \$                           | 693,191                 | \$                   | 3,984               | \$               | 5,692                   | \$                       | 20,297                | \$                                | 723,164                     |

## SHREWSBURY TOWNSHIP COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCESSPECIAL REVENUE FUNDS - CASH BASIS YEAR ENDED DECEMBER 31, 2019

|                                                                                                          | State Highway Street Light Aid Fund Fund |                   | -  | Fire Tax<br>Fund |    | Fire Hydrant<br>Tax Fund |    | Total<br>Special Revenue<br>Funds |    |                                        |
|----------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------|----|------------------|----|--------------------------|----|-----------------------------------|----|----------------------------------------|
| REVENUES Interest Intergovernmental Revenue Taxes Charges for Services                                   | \$                                       | 15,585<br>394,812 | \$ | 17<br>2,303      | \$ | 686<br>200,548           | \$ | 98<br>28,624                      | \$ | 16,386<br>394,812<br>229,172<br>2,303  |
| Miscellaneous Interfund Transfers                                                                        |                                          |                   |    | 2,000            |    |                          |    | 1,160                             |    | 1,160                                  |
| TOTAL REVENUES                                                                                           |                                          | 410,397           |    | 2,320            |    | 201,234                  |    | 29,882                            |    | 643,833                                |
| EXPENDITURES  General Government Public Works - Highways Public Safety Miscellaneous Interfund Transfers | \$                                       | 0<br>259,422      | \$ | 2,828            | \$ | 10,016<br>191,179        | \$ | 0<br>24,580                       | \$ | 12,844<br>259,422<br>215,759<br>0<br>0 |
| TOTAL EXPENDITURES                                                                                       |                                          | 259,422           |    | 2,828            |    | 201,195                  |    | 24,580                            |    | 488,025                                |
| EXCESS OF REVENUES OVER EXPENDITURES                                                                     |                                          | 150,975           |    | (508)            |    | 39                       |    | 5,302                             |    | 155,808                                |
| FUND BALANCES - BEGINNING OF YEAR                                                                        |                                          | 542,216           |    | 4,492            |    | 5,653                    |    | 14,995                            |    | 567,356                                |
| FUND BALANCES - END OF YEAR                                                                              | \$                                       | 693,191           | \$ | 3,984            | \$ | 5,692                    | \$ | 20,297                            | \$ | 723,164                                |

## SHREWSBURY TOWNSHIP COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES CAPITAL PROJECT FUNDS - CASH BASIS DECEMBER 31, 2019

|                                                                                    | tal Reserve<br>for<br>eation Fees<br>Fund | Seitzland<br>Pine St<br>Sewer<br>Fund |                                   |        | Total<br>Capital<br>Project<br>Funds   |  |
|------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------|-----------------------------------|--------|----------------------------------------|--|
| ASSETS<br>Cash                                                                     | \$<br>294,940                             | \$                                    | 63,211                            | \$     | 358,151                                |  |
| TOTAL ASSETS                                                                       | \$<br>294,940                             | \$                                    | 63,211                            | \$     | 358,151                                |  |
| LIABILITIES  Due To  Current Liabilities  Long Term Liabilities  TOTAL LIABILITIES | \$<br>25,000                              | \$                                    | 0<br>41,376<br>321,390<br>362,766 | \$<br> | 25,000<br>41,376<br>321,390<br>387,766 |  |
| FUND BALANCES Unreserved Fund Balances TOTAL LIABILITIES AND FUND BALANCES         | \$<br>269,940<br>294,940                  | <br>\$                                | (299,555)<br>63,211               |        | (29,615)<br>358,151                    |  |

## SHREWSBURY TOWNSHIP COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES CAPITAL PROJECT FUNDS - CASH BASIS YEAR ENDED DECEMBER 31, 2019

|                                                                                                                                             | •  | ital Reserve<br>for<br>reation Fees<br>Fund | Seitzland<br>Pine St<br>Sewer<br>Fund |                       | Total<br>Capital<br>Project<br>Funds |                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------|----|---------------------------------------------|---------------------------------------|-----------------------|--------------------------------------|---------------------------------|
| REVENUES                                                                                                                                    |    |                                             |                                       |                       |                                      |                                 |
| Interest                                                                                                                                    | \$ | 5,246                                       | \$                                    | 1,681                 | \$                                   | 6,927                           |
| Intergovernmental Revenue<br>Charges for Services<br>Interfund Transfers                                                                    |    | 42,500                                      |                                       | 17,939                |                                      | 0<br>60,439<br>0                |
| TOTAL REVENUES                                                                                                                              |    | 47,746                                      |                                       | 19,620                |                                      | 67,366                          |
|                                                                                                                                             |    |                                             |                                       |                       |                                      |                                 |
| EXPENDITURES General Government Public Works - Highway Culture and Recreation Debt Service Refund of Prior Year Revenue Interfund Transfers | \$ | . 0                                         | \$                                    | 0<br>10,089<br>17,142 | \$                                   | 0<br>0<br>0<br>10,089<br>17,142 |
| TOTAL EXPENDITURES                                                                                                                          |    | 0                                           |                                       | 27,231                |                                      | 27,231                          |
| EXCESS OF REVENUES OVER EXPENDITURES                                                                                                        |    | 47,746                                      |                                       | (7,611)               |                                      | 40,135                          |
| FUND BALANCES - BEGINNING OF YEAR                                                                                                           | •  | 222,194                                     | (2                                    | 291,944)              |                                      | (69,750)                        |
| FUND BALANCES - END OF YEAR                                                                                                                 | \$ | 269,940                                     | \$ (2                                 | 299,555)              | \$                                   | (29,615)                        |