

# AGENDA

## SHREWSBURY TOWNSHIP BOARD OF SUPERVISORS **BOARD OF SUPERVISORS REORGANIZATIONAL MEETING** **JANUARY 2, 2018**

Any individual shall have the right to use recording devices, either audio or video, to record all proceedings. Everyone using such recording devices **must announce at the beginning of the meeting** their intention to use such recording device, as require by the Laws of the Commonwealth of Pennsylvania, and must operate the device without interference to the proceeding, or from an assigned area in the meeting room.

Pursuant to the Sunshine Act, it is the policy of the Township to record names and addresses for the minutes, which are posted on the Township's website. If you do not want your address recorded, you must notify the board in writing prior to adoption of the minutes to that effect.

**Shrewsbury Township audio records all Board of Supervisor meetings for preparing written minutes, the meeting room is under 24-hour video surveillance recording, and all Board of Supervisor meetings are video recorded and shall be posted on the Township website: [www.shrewsburytownship.org](http://www.shrewsburytownship.org).**

- I. Call to Order
- II. Pledge to The Flag
- III. Reorganization of Board of Supervisors
  - A. Chair
  - B. Vice Chair
- IV. Appointments
  - A. Recording Secretary – Wendy Brown
  - B. Manager’s Letter of Agreement – Todd A. Zeigler
  - C. Secretary/Treasurer – Todd A. Zeigler
- V. Reorganization / Misc. Appointments
  - A. Resolution No. 2018-01: Appointment of Employees & Setting of Wages/Benefits for 2018
  - B. Resolution No. 2018-02: Appointment of Township Representatives
  - C. Resolution No. 2018-03: Board, Commission & Committee Appointments
  - D. Resolution No. 2018-04: Designation of Financial Institutions
  - E. Resolution No. 2018-05: Setting of Various Fees for 2018
- VI. Approval of Minutes
  - A. Regular Meeting held December 6, 2017
- VII. Treasurer’s Report
  - A. December 2017 (Preliminary)
    - Revenues Totaling \$119,153.39; Expenditures Totaling \$76,965.34

- VIII. Opening **Public Comment** (limited to 5 minutes per speaker)
- IX. Ordinances & Resolutions
  - A. Resolution No. 2018-06: Wireless Infrastructure Deployment Bill
  - B. Proposed Well Capping Ordinance (Wellhead Protection Zones)
- X. Subdivision & Land Development
- XI. Reports
  - A. Manager
  - B. Solicitor (no written report)
  - C. Zoning Officer/Codes Enforcement/Sewage Enforcement
  - D. Maintenance
  - E. Engineer
  - F. Emergency Management (no written report)
  - G. Planning Commission
- XII. Supervisors Comments
- XIII. Old Business
  - A. PA Department of Conservation and Natural Resources Grant – Miller Park
  - B. Line Road Culvert Replacement (with N. Hopewell Township) – Update
- XIV. New Business
  - A. 2017 Budget Reconsideration
  - B. Full-Time Parks & Facilities Maintenance Laborer Position
  - C. Code Administration Agreement (South Penn Code Consultants)
  - D. 2018 Animal Care & Housing Agreement – SPCA of York County
  - E. Trash Waivers
    - 1. 92 Covington Drive, Shrewsbury (Bottrell)
    - 2. 2246 Hametown Road, New Freedom (Buschman)
    - 3. 12040 Baltimore Street, Glen Rock (Keller/Darby)
- XV. Correspondence
- XVI. Closing **Public Comment** (limited to 5 minutes per speaker)
- XVII. Adjournment

• **Regular Board Meeting:** Wednesday, **February 7, 2018** at 7:00 P.M.

*SHREWSBURY TOWNSHIP BOARD OF SUPERVISORS*

**PUBLIC COMMENT POLICY**

**The following *public comment* guidelines are excerpts from Resolution No. 2016-09, which was approved by the Shrewsbury Township Board of Supervisors on April 6, 2016.**

- No public comment during course of the agenda unless specifically requested by the Board.
- Total time allocated for each public comment period shall not exceed thirty (30) minutes.
- Public comment and participation is limited to two (2) public comment periods.
  - **FIRST Public Comment Period:**
    - Each speaker shall be limited to five (5) minutes.
    - Manager will monitor time and the Chairperson will limit the scope of comments.
    - Speakers shall use microphone and shall state his or her name and address prior to speaking.
    - Large groups of individuals shall designate a spokesperson to present comments.
    - Any questions and/or comments raised will not normally be answered by the Board or administrative staff during a meeting.
  - **SECOND Public Comment Period:**
    - Comments during second public comment period shall be limited to matters that have been discussed since conclusion of the first public comment period.
    - Each speaker shall be limited to five (5) minutes.
    - Manager will monitor time and the Chairperson will limit the scope of comments.
    - Speakers shall use microphone and shall state his or her name and address prior to speaking.
    - Large groups of individuals shall designate a spokesperson to present comments.
    - Any questions and/or comments raised will not normally be answered by the Board or administrative staff during a meeting.
- All individuals shall conduct themselves with dignity and proper decorum at all times.
- No individual shall speak until recognized by the Chairman nor shall anyone interrupt another individual who is speaking.
- Personal attacks on Board members, Township staff, other speakers, or members of the public will not be tolerated